

# Sample Schedule

## Preparation Schedule

### November 10th: Production Meeting (at least 1 month prior to first rehearsal)

The entire production team meets to discuss the necessities of preparing for a unified production. This is a great opportunity to have David Sheehy or another member of the Accessible Stages Collaborative team come in and discuss all of the different essential elements of unified theater. Recommended topics include:

- What should the schedule look like?
- What should each production team member be doing differently for a unified production?
- What are the policies we will be following and enforcing?

Using our Accessible Stages Collaborative webinar is a great option for disseminating most of this information.

### November 15th: Production Team Meets with Behavioral Health Professional

We recommend that every team reach out to local resources to find a behavioral health professional who can talk to your team about de-escalation techniques. All volunteers who will work with you throughout the duration of the process are recommended to attend, and performers might even benefit from joining in this conversation! Open the invitation to anyone who may be interested.

## Additional Production Team Meetings

We recommend that your director and producer, and/or another unified production veteran, meet with each member of your production team to discuss specific ways they can prepare for their role in the production. Dive into their specific visions of the process and understanding of their role and discuss how it may be different for a unified production.

We also recommend that your production team meet weekly or bi-weekly until the end of the production, depending on how long your rehearsal process lasts.

# December Production Schedule

## Sunday, December 8th: Intro Meetings

*Attendance is required from all performers, parents, guardians, and staff. If a parent/guardian is unable to attend this informational night, the performer may not be able to participate.*

5-5:15pm All performers, parents, and guardians enjoy a meet and greet. Performers take a nametag and everyone is invited to mingle and get to know one another.

5:15-6pm Introduction meeting - The production team introduces itself and information is provided regarding what unified theater is, how it works, and expectations for the process (see additional resource).

6-6:30pm Parents and guardians stay in the room for the parent/guardian presentation regarding how unified theater works, expectations and policies for them and their performer, and to fill out any essential paperwork. This is led by the director and producer (see additional resource).

6-6:30pm Performers go to a separate space to play theater games and to get to know the production team.

## Monday, December 9th: Auditions

*Can be combined with yesterday's intro meetings. This is also mandatory for any parents/guardians.*

Performers arrive for their designated audition slot with their parent or guardian. Performers go into the audition by themselves to perform their audition. After they are done, they move into the audition interview, which their parent/guardian is brought to as well. Performers and their parents/guardians complete the audition interview (see additional resource).

## Tuesday, December 10th: Music

6:30-8pm Everyone

8-8:30pm Dorothy, Scarecrow, Tinman, & Lion

## Thursday, December 12th: Blocking

6:30-7:15pm block scenes 6 & 7

7:15-8pm block scenes 8 & 9

8-8:30pm block scene 10

## Tuesday, December 17th: Choreo

6:30-8pm choreographer teaches all Munchkinland choreo (Scene 4)

8-8:30pm choreographer teaches If I Only Had a Heart

## Thursday, December 19th: Blocking and Running

6:30-7:30pm Run scenes 1-10

7:30-8:30pm Choreo Scene 8

## January Production Schedule

### Thursday, January 2nd

6:30-7 Review all music with music director- everyone

7-7:10 Block scene 15

7:10-7:30 Block scene 14

7:30-8:30 Block scenes 11-13

### Sunday, January 5th

6:30-7 End of Scene 8- If I Were King of the Forest and blocking- Dorothy, Scarecrow, Tinman, Lion, Toto, Guard

7-8:30 Everyone- Run Whole Show, skipping the parts we haven't completed yet

### Tuesday, January 7th

6:30-7:45 Review and clean scene 4 choreography, learn blocking

7:45-8 Scene 6 Choreography (If I Only Had a Heart)- Trees should come too!

8-8:30 Scene 7 Choreography (If I Only Had the Nerve)

### Thursday, January 9th

6:30-7 Music review with Dorothy, Scarecrow, Tinman, and Lion

7-7:30 Review Scene 8 Choreography and blocking- Everyone in Scene 8

7:30-7:45 End of Scene 6 blocking- Dorothy, Scarecrow, Tinman, Toto, Wicked Witch

7:45-8 Beginning of Scene 5- Dorothy, Scarecrow, Toto

8-8:30 End of Scene 5- Dorothy, Scarecrow, Toto, and Crows

## Sunday, January 12th

6:30-8:30 Tech Rehearsal- Everyone

("Tech Rehearsal" means we will use all of the set pieces, lights, and microphones. All the fun stuff! Well, except costumes.)

## Monday, January 13th

6:30-8:30 Tech Rehearsal- Everyone

(And on this day we'll add costumes!!)

## Tuesday, January 14th

6:30-8:30 Tech Rehearsal- Everyone

(And finally, at this rehearsal we'll learn bows!)

## Thursday, January 16th

5:30pm arrive to theater

7pm show

## Friday, January 17th

5:30pm arrive to theater

7pm show

## Saturday, January 18th

12:30pm arrive to theater

2pm and 5pm shows

Please do not plan to leave in between